

OFFICE USE ONLY

VENDOR# _____
 CASH ___ CHECK ___ # _____
 BOOTH FEE: \$ _____
 EXTRA SIDE/S \$ _____
 ELECTRIC: \$ _____
 LATE FEE: \$ _____
 TOTAL: \$ _____
 DATE: _____
 TAX ID # _____

2023 Madisonville Fall Festival Vendor Registration

Festival Date: October 14, 2023

Contact Information:



Madisonville Area Revitalization Initiative
 P. O. Box 445 / Madisonville, Texas 77864
 Sharon Phelps 936-348-8460 / Patty Lancaster 979-229-8342
 E-Mail: maridowntown@gmail.com

Name: _____

Business Name: _____

Address: _____ City _____ Zip Code _____

Phone(s): _____ Cell # _____ E Mail: _____

Description of booth/items / Food Trailers Menu: _____

(Include space requirements, time needed to set up, serving side if trailer, requested booth #. Include picture of booth if available).

All applications must include a copy of the Texas Sales Tax Permit, if applicable.

Booth Fee: \$100.00 per 10 ft. x 10 ft. space with one side access, for each additional open side is \$25.00 (on the end or in the center of street).

NOTE: Electricity / Water is NOT provided. Bring a generator if you need electricity.

(AFTER SEPTEMBER 1, 2023, A LATE FEE OF \$25 WILL BE ADDED).

Number of booths: ___ Trailer _____ **If trailer, length including the tongue.** Tent _____ Amount of payment _____ **(Checks payable to MARI).**

- The festival reserves the right to reject any application for vendor space or any item listed on a vendor application which is deemed unsafe (e.g., air soft guns or any other item which releases a projectile) or which is considered inappropriate for family viewing. The **Madisonville Fall Festival** reserves the right to inspect booths at any time during the festival to ensure compliance. Security personnel will be on site to enforce this policy.
- Booths must be maintained in a neat, clean condition; and vendors are responsible for cleaning their area at the end of the day. **MARI holds the irrevocable right to assign spaces.**
- If your organization is exempt from sales tax liability, you **must** provide documentation. Others **must** have a **Texas Sales and Use Tax Permit**. A compliance visit from the State Comptroller's Office can be expected. You are solely responsible for the reporting and payment of all sales/use tax applicable to your sales.
- **Submission of an application does not guarantee acceptance.** Festival officials reserve the right to select vendors.
- This is an outdoor event, **Rain or Shine** and there are no refunds for inclement weather.
- **All food vendors must present a State of Texas Health Permit or the Madison County Temporary Food Establishment Permit (payable to Madison County).** Call **Lynn Jeffries (936- 349-5640)** to apply for the Madison Co. Permit.
- A staggered set-up schedule is used to reduce confusion and to limit the number of vehicles in the vendor area at one time. Times are assigned according to booth location. Special arrangements can be requested by contacting the designated vendor representative. All support vehicles must leave the vendor area after unloading. Vehicles may not remain in front of booths during set-up. Booths should be ready for business by **10:00 a.m. / Booth breakdown may not begin until after the close of the festival (5:00 p.m.)** No vehicular traffic will be permitted on festival grounds between **10:00 a.m. and 5:00 p.m.**
- A free vendor parking area will be provided to all vendors who are accepted to the festival.
- **CANCELATIONS AFTER SEPTEMBER 1, 2023, WILL NOT BE DUE A REFUND, NO EXCEPTIONS.**

I hereby give permission for photos of my booth, including merchandise, staff, and/or customers to be used by **Madisonville Fall Festival** for festival promotion.

I, by my signature below, do indemnify and forever hold the **Madisonville Fall Festival**, its officers, directors, agents and members, City of Madisonville, Madison County, or Madisonville Area Revitalization Initiative blameless from any failure to comply with the reporting of the taxes, nor any liability for any accident or any other problems that we cannot control.

I have read and will abide by the conditions set forth in this contract.

Signature: _____ Date _____